

## Moving Out?

- When moving out, please make sure exterior building doors are secure at all times. Please do not prop them open and leave them unattended. We do not want uninvited people or pest in the building.
- If you damage the common areas while moving out, please contact Realty Canada to assess the damages.
- Please do not leave large items (furniture, electronics, bikes, etc.) in or around the dumpsters. Take them with you or to an Eco Station.
- Make sure you have tightly closed all the water taps in your apartment.
- Turn off all the lights and make sure your appliances are off.
- Lock all doors and windows.
- Please fill out the form below to disconnect your buzzer and return the form to apartment 410.

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## Buzzer Disconnection Form

Name to be disconnected: \_\_\_\_\_

Suite #: \_\_\_\_\_

Buzzer# for disconnection: \_\_\_\_\_

Date for disconnection: \_\_\_\_\_

Signed : \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this form to Suite 410**